



CITY OF LIBERTY
SPEAKER REQUEST FORM
and Speaker Guide

Welcome to the City of Liberty, City Council Meeting!

1. Any citizen wishing to address the Mayor and City Council must complete this form and submit it to the City Secretary, prior to the opening of the meeting.
2. Time allotted to each speaker is limited to three minutes, unless additional time is allotted by the Mayor.

The Liberty City Council appreciates your comments and input, and thanks you for participating in the democratic process.

Please print legibly:

Your name: _____ Phone _____

Email Address: _____

Street Address: _____

City, State, Zip Code: _____

Agenda Item/Subject: _____

Non Agenda Item/Public Comment _____

Disclaimer:

By submitting this request to address the City Council, I agree that I will refrain from the use of any obscene, vulgar, or profane language. I understand that if I do not follow this procedure, my speaking time may be terminated and I may be requested to sit down or be removed from the building.

Procedure for addressing the Mayor and City Council:

1. Fill out form completely and submit to City Secretary
2. Wait for the Mayor to call your name and approach the microphone
3. State your name and address clearly into the microphone
4. You will have three minutes to address the Mayor and Council, unless otherwise allotted additional time.

Inquiries from speakers during Public Comment or about matters not listed on the agenda will be deferred to the City Manager/Staff for further examination at a later date; and/or placed on a future agenda for Council consideration.